

# CHILD DEVELOPMENT - PROGRAM ADMINISTRATION (CERTIFICATE T0863)

## Business Division

The Child Development - Program Administration certificate is designed for students who desire general knowledge about Early Childhood Development and the professional knowledge and skills expected of a beginning level early childhood program administrator. This certificate meets or exceeds Title 22 education requirements for Center Director. Course work prepares students to effectively support the growth, development, and learning of all young children; the growth and development of ECE program staff; collaboration with families to bolster young children's learning; a safe early childhood environment compliant with applicable State health, safety, nutrition, food, and sanitary requirements as well as applicable business, personnel and fiscal accounting standards and requirements. Direct experience working with children and their families is highly recommended to develop the knowledge, skills, and dispositions necessary to be an effective administrator or early childhood programs.

## Required Courses

Course Prefix	Course Name	Units
CHLD 1	Child, Family, School and Community	3
CHLD 5	Principles and Practices in Child Development Programs <sup>1</sup>	3
CHLD 6	Introduction to Child Development Curriculum <sup>1</sup>	3
CHLD 10	Child Growth and Lifespan Development <sup>1</sup>	3
or CHLD 10H	Child Growth and Lifespan Development - Honors	
or CHLD 11	Child and Adolescent Development	
CHLD 50	Teaching in a Diverse Society	3
CHLD 64	Health, Safety, and Nutrition of Children	3
CHLD 68	Introduction to Children With Special Needs <sup>1</sup>	3
CHLD 71A	Administration of Child Development Programs	3
CHLD 71B	Personnel and Leadership in Child Development Programs	3
CHLD 75	Supervising Adults in Early Childhood Settings	2
Choose three courses (9 units) from the following:		9
BUSM 66	Small Business Management	
CHLD 61	Language Arts and Art Media for Young Children	
CHLD 62	Music and Motor Development for Young Children	
CHLD 63	Math and Science for Young Children	
CHLD 72	Teacher, Parent, and Child Relationships	
CHLD 73	Infant and Toddler Development <sup>1</sup>	
CHLD 83	Current Issues in Child Development	
CHLD 84	Guidance and Discipline in Child Development Settings	
<b>Total Units</b>		<b>38</b>

<sup>1</sup> Documentation of tuberculosis (TB) clearance is required.

## Program Learning Outcomes

Upon successful completion of this program, a student will:

- Be grounded in Child Development knowledge (theory) and use their understanding of young children and their needs to create

environments that are healthy, respectful, supportive, and challenging for each child.

- Understand that successful programs depend upon partnerships with children's families and communities. They use this understanding to create respectful, reciprocal relationships that support and empower families and to involve all families in their children's development and learning.
- Understand theoretical and practical implications of oppression and privilege as they apply to young children, families, programs, classrooms, and teaching. Various classroom strategies are employed.

Review Student Learning Outcomes (SLOs) for this program.

Looking for guidance? A counselor can help. This Guided Pathways for Success (GPS) is a suggested sequence of coursework needed for program completion. It is not an official educational plan. Schedule an appointment (<https://esars2012.mtsac.edu/appointments/counseling/eSARS.asp?WCI=Init&WCE=Settings>) with a counselor or advisor as soon as possible to create an individualized Mountie Academic Plan (MAP) specific to your goals and needs.

Course	Title	Units
<b>Fall Term 1</b>		
CHLD 5	Principles and Practices in Child Development Programs	3
CHLD 10	Child Growth and Lifespan Development	3
CHLD 75	Supervising Adults in Early Childhood Settings	2
4 units are required of the following courses: <sup>4</sup>		
CHLD 72, CHLD 73, CHLD 83 BUSM 66 <sup>6</sup>		
CHLD 73 only counts once <sup>3</sup>		
Units		8
<b>Spring Term 1</b>		
CHLD 1	Child, Family, School and Community	3
CHLD 6	Introduction to Child Development Curriculum	3
CHLD 50	Teaching in a Diverse Society	3
Three courses of the following is required: <sup>Three courses of the following is required:</sup>		
CHLD 61, 62, 63, 73, 83 <sup>3</sup>		
CHLD 73 may only count in one area <sup>3</sup>		
Units		9
<b>Fall Term 2</b>		
CHLD 68	Introduction to Children With Special Needs	3
CHLD 71A	Administration of Child Development Programs	3
CHLD 84	Guidance and Discipline in Child Development Settings	1
CHLD 73 major elective may only count once. <sup>3</sup>		
Units		7
<b>Spring Term 2</b>		
CHLD 64	Health, Safety, and Nutrition of Children	3
CHLD 71B	Personnel and Leadership in Child Development Programs	3

Certificate: Child Dev. Administ. T0654<sup>4</sup>  
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Units	6
Total Units	30

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