

HUMAN RESOURCE MANAGEMENT, AS

Business Division

Degree S0530

The Human Resource Management degree is intended to prepare students to enter the business world in the dynamic environment of human resources. Students become familiar with various approaches to business organization and the strategic nature of human resource management. Studies in human resource law, compensation systems, training, and development will provide the student a solid foundation from which to build a career in human resource management. Transfer students will gain a strong human resource management business elective base initiating further study in a variety of fields. Students active in the work arena will acquire new skills that are highly desirable in a fast-paced work force.

This degree requires the completion of General Education coursework plus the following:

Required Courses

| Course Prefix | Course Name | Units |
|---------------|--------------------------------------|-------|
| ANTH 22 | General Cultural Anthropology | 3 |
| BUSA 70 | Payroll and Tax Accounting | 3 |
| BUSL 19 | Advanced Business Law | 3 |
| BUSM 20 | Principles of Business | 3 |
| BUSM 60 | Human Relations in Business | 3 |
| BUSM 61 | Business Organization and Management | 3 |
| BUSM 62 | Human Resource Management | 3 |
| BUSO 25 | Business Communications | 3 |
| CISB 15 | Microcomputer Applications | 3.5 |
| Total Units | | 27.5 |

Business Administration Website (<http://www.mtsac.edu/businessadministration>)

(<http://www.mtsac.edu/instruction>)

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Apply management concepts and functions
- Explain theory and practical application of Equal Employment Opportunity current employment laws
- Compose an appropriate, effective letter presenting good news, bad news, sales, or persuasive content

Review Student Learning Outcomes (SLOs) (<http://www.mtsac.edu/instruction/outcomes/sloinfo.html>) for this program.