

BUSINESS: MANAGEMENT - LEVEL III (CERTIFICATE N0646)

Business Division Certificate N0646

Upon completion of the Business: Management - Level III Certificate, students will have built a foundation of management strategies and practices which will enable them to prosper in an ever-changing business environment. Students will have a strategic perspective of production, marketing, accounting, international business and human resources. Completion of the Business: Management - Level III Certificate will lead to new opportunities and provide students with a solid foundation upon which to build a management career.

Required Courses

Course Prefix	Course Name	Units
Completion of the Business: Management - Level I coursework		
PLUS		
Completion of the Business: Management - Level II coursework		9.5
PLUS		
Completion of the Business: Management - Level III coursework		11
Total Units		29.5

Course Prefix	Course Name	Units
Business: Management - Level I Coursework		
BUSM 20	Principles of Business	3
BUSM 61	Business Organization and Management	3
BUSS 36	Principles of Marketing	3
Total Units		9

Course Prefix	Course Name	Units
Business: Management - Level II Coursework		
BUSM 60	Human Relations in Business	3
BUSM 62	Human Resource Management	3
CISB 15	Microcomputer Applications	3.5
Total Units		9.5

Course Prefix	Course Name	Units
Business: Management - Level III Coursework		
BUSA 7	Principles of Accounting - Financial	5
BUSM 10	Principles of Continuous Quality Improvement	3
BUSM 51	Principles of International Business	3
Total Units		11

Special Information

Students receiving financial aid need to declare the Level II or Level III Certificate as their goal to meet Financial Aid requirements. Business Management Website (<http://www.mtsac.edu/management/>)

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Describe the basic accounting system and how it is used to serve business needs.
- Define and outline the key principles of continuous quality management.

- Identify how governments influence trade.

Review [Student Learning Outcomes \(SLOs\)](#) for this program.

Looking for guidance? A counselor can help. This Guided Pathways for Success (GPS) is a suggested sequence of coursework needed for program completion. It is not an official educational plan. Schedule an appointment (<https://esars2012.mtsac.edu/appointments/counseling/eSARS.asp?WCI=Init&WCE=Settings>) with a counselor or advisor as soon as possible to create an individualized Mountie Academic Plan (MAP) specific to your goals and needs.

Course	Title	Units
Fall Term 1		
BUSM 20	Principles of Business	3
BUSM 61	Business Organization and Management	3
BUSS 36	Principles of Marketing	3
Certificate: Business Management L1 E0525 ⁵		
Submit petition to Admissions Records		Submit petition to Admissions Records
Units		9
Winter Term 1		
CISB 15	Microcomputer Applications	3.5
Units		3.5
Spring Term 1		
BUSM 60	Human Relations in Business	3
BUSM 62	Human Resource Management	3
Certificate: Business Management L2 N0473 ³		
Submit petition to Admissions Records		Submit petition to Admissions Records
Units		6
Fall Term 2		
BUSM 10	Principles of Continuous Quality Improvement	3
BUSM 51	Principles of International Business	3
BUSA 7	Principles of Accounting - Financial	5
Certificate: Business Management L3 N0646 ⁶		
Submit petition to Admissions Records		Submit petition to Admissions Records
Units		11
Total Units		29.5