

BUSINESS: MANAGEMENT - LEVEL III (CERTIFICATE N0646)

- Define and outline the key principles of continuous quality management.
- Identify how governments influence trade.

Review Student Learning Outcomes (SLOs) (<http://www.mtsac.edu/instruction/outcomes/sloinfo.html>) for this program.

Business Division Certificate N0646

Upon completion of the Business: Management - Level III Certificate, students will have built a foundation of management strategies and practices which will enable them to prosper in an ever-changing business environment. Students will have a strategic perspective of production, marketing, accounting, international business and human resources. Completion of the Business: Management - Level III Certificate will lead to new opportunities and provide students with a solid foundation upon which to build a management career.

Required Courses

Course Prefix	Course Name	Units
Completion of the Business: Management - Level I coursework		9
PLUS		
Completion of the Business: Management - Level II coursework		9.5
PLUS		
Completion of the Business: Management - Level III coursework		11
Total Units		29.5

Course Prefix	Course Name	Units
Business: Management - Level I Coursework		
BUSM 20	Principles of Business	3
BUSM 61	Business Organization and Management	3
BUSS 36	Principles of Marketing	3
Total Units		9

Course Prefix	Course Name	Units
Business: Management - Level II Coursework		
BUSM 60	Human Relations in Business	3
BUSM 62	Human Resource Management	3
CISB 15	Microcomputer Applications	3.5
Total Units		9.5

Course Prefix	Course Name	Units
Business: Management - Level III Coursework		
BUSA 7	Principles of Accounting - Financial	5
BUSM 10	Principles of Continuous Quality Improvement	3
BUSM 51	Principles of International Business	3
Total Units		11

Special Information

Students receiving financial aid need to declare the Level II or Level III Certificate as their goal to meet Financial Aid requirements.
Business Management Website (<http://www.mtsac.edu/management/>)

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Describe the basic accounting system and how it is used to serve business needs.