

ACCOUNTING (CERTIFICATE N0459)

Business Division

The Accounting Certificate provides basic accounting skills combined with in-depth training in a variety of accounting concepts, preparing the student for entry-level positions and/or professional advancement in a wide selection of accounting jobs. These jobs include general accounting, cost accounting, payroll, inventory management, asset management, accounts receivable, accounts payable, budgets and forecast, forecast, financial analysis, etc.

Required Courses

Course Prefix	Course Name	Units
BUSA 7	Principles of Accounting - Financial	5
BUSA 8	Principles of Accounting - Managerial	5
BUSA 52	Intermediate Accounting I	3
BUSA 52B	Intermediate Accounting II	3
BUSA 75	QuickBooks for Accounting	3
BUSA 76	Excel for Accounting	3
BUSM 20	Principles of Business	3
Required Electives		
Choose one course from the following:		3-4
BUSA 21	Cost Accounting	
BUSA 58	Federal Income Tax Law	
BUSA 71	Personal Financial Planning	
Total Units		28-29

Program Learning Outcomes

Upon successful completion of this program, a student will be able to:

- Analyze and record transactions using a journal and a ledger, of varying degrees of difficulty including adjusting, and closing entries.
- Interpret accounting statements.
- Explain the role of the managerial accountant and describe the uses of managerial accounting information.

Review Student Learning Outcomes (SLOs) (<http://www.mtsac.edu/instruction/outcomes/sloinfo.html>) for this program.