

LIBRARY TECHNOLOGY (LIBT)

LIBT 100 Foundations of Library Services

3 Units (Degree Applicable)

Lecture: 54

This course is designed for students interested in working in library support staff (LSS) positions but is open to all students. This course covers the mission, roles, ethics, values, functional areas, classification systems, and governance of libraries. Additional topics include current issues, professional development opportunities, customer service and diversity in the library settings and the basic knowledge needed for LSS positions in a library. This course aligns with the Foundations of Library Services core requirement for the American Library Association's (ALA) Library Support Staff Certification program.

LIBT 101 Technology in Libraries

3 Units (Degree Applicable)

Lecture: 54

Advisory: *LIBT 100*

This course explores the critical role and responsibility of libraries in supporting digital literacy and providing access to technology. Students will gain hands-on experience with computers, multimedia, and other technology-related hardware and software commonly used in workplace and educational settings. The course includes practical training in troubleshooting common technical issues encountered in libraries. Students will also discuss concepts and issues related to the appropriate use of technology by different user groups, focusing on principles and best practices for maintaining user privacy and confidentiality. Additionally, the course covers trends and developments in technology applications for library services, including the integration of assistive technologies. This course aligns with the Technology core requirement for the American Library Association's (ALA) Library Support Staff Certification program.

LIBT 102 Teamwork and Communication in Libraries

3 Units (Degree Applicable)

Lecture: 54

Advisory: *LIBT 100*

This course emphasizes effective teamwork and communication within library settings, equipping students with essential skills to collaborate with colleagues, supervisors, and the public. Key topics include communication strategies, collaborative decision-making, information sharing, diverse patron interaction, technology's role in communication, and virtual work environments. Students will practice these concepts through various activities and projects, gaining a comprehensive understanding of their valuable role in library operations. Upon completion, students will possess the requisite skills for success in library teamwork and communication. This course aligns with the Communications core requirement for the American Library Association's (ALA) Library Support Staff Certification program.

LIBT 110 Access Services

3 Units (Degree Applicable)

Lecture: 54

Advisory: *LIBT 100*

Fundamentals of access services in libraries with a focus on effective communication, customer services, and the organization and maintenance of library collections. Additional topics include access services policies related to privacy, copyright, and resource sharing. Designed to meet the Access Services elective requirement for the American Library Association's (ALA) Library Support Staff Certification program.

LIBT 111 Library Research and Information Services

3 Units (Degree Applicable)

Lecture: 54

Advisory: *LIBR 1A and LIBT 100*

In a world of ever-evolving technology and information overload, library technicians play a pivotal role in assisting people with their research and information needs. This course empowers students to understand and utilize library collections, resources, and information effectively. It also guides students in applying ethical principles to research and information services, providing exceptional user experiences, interpreting and locating relevant information sources, and critically evaluating the quality of research and information materials.

LIBT 112 Introduction to Library Electronic Resources

3 Units (Degree Applicable)

Lecture: 54

Advisory: *LIBT 100 and LIBT 101*

Fundamentals of library electronic resource management for library technicians. Students will understand the library electronic resources lifecycle, including selection, acquisition, licensing, organization, access, and assessment. Covers several types of electronic resources, such as e-books, e-journals, databases, streaming media, and open access materials.