

EDUCATION FOR OLDER ADULTS

Courses designed for older adults (age 55+ years)¹ provide the full continuum of education from vocational classes to the pursuit of long-standing educational goals. Classes are offered in the health, art, and vocational areas, and are conducted at various senior and community centers and residential facilities throughout the Mt. San Antonio College District.

Office Computer Applications Certificate #24410

This certificate in Office Computer Applications is customized to meet the needs of the entry-level adult student or professional, who is seeking to acquire an array of office computer skills required in a computerized office environment.

Program Learning Outcomes

- Upon successful completion of this sequence of beginning-level computer courses, students will be prepared for entry-level office support employment.

Review Student Learning Outcomes (SLOs) (<http://www.mtsac.edu/instruction/outcomes/sloinfo.html>) for this program.

Required Courses

VOC CPBC1	Basic Computing - Level 1
VOC CPBC2	Basic Computing - Level 2
VOC CPBC3	Basic Computing - Level 3
VOC CPNET	Internet Research - an Introduction
VOC CPCC	Creative Computing

¹ Although courses are designed for the older adult, anyone 18 years of age or older may enroll.

The Education for Older Adults has two programs that provide students with services and opportunities to enrich their Mt. SAC experience.

Mountie Volunteer Program (MVP)

The MVP Program partners with the Retired Senior Volunteer Program (RSVP), and coordinates and provides volunteer opportunities for participants. The program recruits and screens potential volunteers.

Generations Program

The Generations Program provides educational opportunities that foster inter-generational relationships, and links generations for the good of society, such as student athletes providing volunteer hours for the Education for Older Adults program.

For more information on Education for Older Adults, please call (909) 274-4192.

Class Locations

BRDG - Bridgecreek Retirement Center

3601 Holt Avenue, West Covina
(626) 332-1135

COUN - Country View Retirement Home

824 Cameron, West Covina
(626) 962-3511

COV-AT - Atria-Covina

825 W. San Bernardino Road, Covina
(626) 967-9621

DBC - Diamond Bar Center

1600 Grand Avenue, Diamond Bar
(909) 839-7068

DBL - Diamond Bar Library

21810 Copley Drive, Diamond Bar
(909) 861-4978

EMSD - Emeritus of San Dimas

1740 S. San Dimas Avenue, San Dimas
(909) 394-0304

ESEALS - Easter Seals Southern California

837 W. Christopher Street, Suite D, West Covina
(626) 856-1601

HERI - Heritage Park Community Center

2900 Brea Canyon Road, Diamond Bar
(909) 396-5699

HILL - Hillcrest Homes

2705 Mountain View, La Verne
(909) 392-4358

IRC - Irwindale Recreation Center

16053 Calle DePaseo, Irwindale (Behind Irwindale City Hall)
(626) 430-2227

IRWN - Irwindale Senior Citizen's Center

16116 Arrow Highway, Irwindale
(626) 430-2284

JOS - Joslyn Senior Citizens' Center

815 N. Barranca, Covina
(626) 966-6378

LV - La Verne Community Center

3680 D Street, La Verne
(909) 596-8776

MAS - The Masonic Home

1650 Old Badillo Street, Covina
(626) 251-2234

MSAG - Mt. San Antonio Gardens

900 E. Harrison Avenue, Pomona
(909) 624-5061

PSC - Palomares Senior Center

499 E. Arrow Highway, Pomona
(909) 620-2324

PATH - Pathfinder Park Community Center

18150 E. Pathfinder Road, Rowland Heights
(562) 690-0933

RAN - Atria-Rancho Park Adult Community

801 Cypress Way, San Dimas
(909) 592-9662

RGNT - Regent Senior Living

150 S. Grand Avenue, West Covina
(626) 332-3344

SDMS - San Dimas Retirement Center

834 W. Arrow Highway, San Dimas
(909) 599-4512

SD - San Dimas Senior/Community Center

201 E. Bonita Avenue, San Dimas
(909) 394-6293

SDSR - San Dimas Swim/Racquet Club

990 W. Covina Blvd., San Dimas
(909) 592-1430

SOP - Shadow Oak Park

2121 Shadow Oak Drive, West Covina
(626) 965-0328

PLUM - Stanley Plummer Building

245 E. Bonita Avenue, San Dimas
(909) 394-6290

VILLA - Villa Colima

19850 Colima, Walnut
(909) 595-5030

WALT - Walnut Senior Center

21215 La Puente Road, Walnut
(909) 598-6200

WCSCC - West Covina Senior Citizens' Center

2501 E. Cortez Street, West Covina
(626) 331-5366